

## Staverton Parish Council

### Annual Charity Grant Application Form open to Projects which directly help Staverton Parish

- **Deadline Friday 9th February 2024**

#### 1. Organisation Details

Organisation Name:

Charity Registration Number:

#### 2. Main Contact (for this application)

Name:

Position in Organisation:

Email address:

Address:

#### 3. Project Name:

#### 4. Project Description:

Please include details of each of the following:

Project location; key aims; expected outcomes; lasting impact; groups/sections of our community whom your project will benefit and any previous experience of delivering successful projects.

#### 5. Project Timescale/Estimated Start Date/Estimated Completion Date:

**6. Evidence of Need**

Please explain the problems, issues or needs your project aims to address.

**7. Grant Sought**

This grant:                      £

Total project cost:            £

(Note – VAT that you cannot reclaim can be included)

**8. Other Funding Sources**

Please list other funding sources, including the amount and whether funding is secured or pending.

**9. Supporting Documentation**

Please include copies of your organisation's:

- a) Most recent completed accounts
- b) Bank/building society statements showing current financial position.

**10. Signature**

Signed:

Date:

Please send your completed application form and all supporting documentation to:

Karen Smith  
Staverton Parish Council Clerk  
1 James Close  
Plymouth  
PL9 8PX  
Email: [clerk.stavertonpc@gmail.com](mailto:clerk.stavertonpc@gmail.com)