

Monthly Finance Report

2020/21 FINAL

Staverton Parish Council

All figures net of VAT

	Apr £	May £	Jun £	Jul £	Aug £	Sep £	Oct £	Nov £	Dec £	Jan £	Feb £	Mar £	YTD £	Budget £	Spent %	Remain £	NOTES	
A. EXPENDITURE FROM PRECEPT																		
Parish Property Costs																		
Building insurance														-	855	0%	855	CiRm Comm did not seek ins contrib this year
Playgrounds: inspct etc							420						420	410	102%	-10		
Grass cut - PlayGr etc		105	175	175		510	175	70	265				1,475	1,850	80%	375	Some of budgeted fig - P3 work	
Lengthsman services								884					884	1,250	71%	366		
	-	105	175	175	-	510	595	954	265	-	-	-	2,779	4,365	64%	1,586		
Donations & Subscriptions																		
SLCC - advice to clerk							126						126	125	101%	-1		
DALC - advice to council		154											154	165	93%	11		
Parish News subs											14		14	13	107%	-1		
Charitable Grant Donations											550		550	775	71%	225	Note £1100 split across 2 x lines	
Section 137											325		325	325	100%	0	Rem £225 ring-fence TRAYE	
	-	154	-	-	-	-	126	-	-	-	889	-	1,169	1,403	83%	234		
Administration Costs																		
Public liability / Bank			559										559	539	104%	-20		
Clerk Salary Costs	539	558	606	657	558	690	684	605	609	571	802	918	7,796	6,760	115%	-1,036	Increase in hrly rate; pension from Feb21	
Mileage Exp - Clerk	39												39	400	10%	361	N/A due to Zoom	
Clerk home office charge	18	27	27	27		54	27	20	26		52	26	304	216	141%	-88	HMRC increased allce	
Phone/Internet													-	0		0		
Stationery, postage etc	57		30			24	4	18	25		55		212	240	88%	28		
HR support													-	0		0		
Audits / payroll costs	63			55					266				384	695	55%	311	Ext Auditor bill lower than anticipated	
Rents for meetings								96					96	105	91%	9	Zoom Subs put against this budget	
Chair's allowance												(28)	(28)	160	-17%	188	EOY adj re Unpres Chq - 27.99	
Councillors expenses													-	50	0%	50		
	717	585	1,221	739	558	767	715	738	926	571	909	916	9,362	9,165	102%	-197		
Miscellaneous																		
Contingency												206	206	2,150	10%	1,944		
Communication expenses			35										35	75	47%	40		
	-	-	35	-	-	-	-	-	-	-	-	-	206	241	11%	1,984		
Total External Expenditure	717	844	1,431	914	558	1,277	1,436	1,692	1,191	571	1,798	1,122	13,550	17,158	79%	3,608		
Transfers to Reserves																		
Election reserve												510	510	510	100%	0		
Playground fund												615	615	615	100%	0		
Tree survey reserve (3 yrs)												135	135	135	100%	0		
Phone Box / Defibrill Maint												130	130	130	100%	0		
	0	0	0	0	0	0	0	0	0	0	0	1,390	1,390	1,390	100%	0		
LESS Income																		
Allotment admin charge												260	260	260	100%	0		
Misc income	13												13	0		-13		
	13	0	0	0	0	0	0	0	0	0	0	260	273	260	105%	-13		
Net Expenditure from Precept	703	844	1,431	914	558	1,277	1,436	1,692	1,191	571	1,798	2,252	14,667	18,288	80%	3,621	Y/E Surplus to be transferred to Gen Res	

B. RESERVES BALANCES, EXPENDITURE AND ADDITIONS

Opening balance £	RESERVES MOVEMENTS (income positive, spend negative)												Tot Inc - spend £	Forecast	Forecast		
	Apr £	May £	Jun £	Jul £	Aug £	Sep £	Oct £	Nov £	Dec £	Jan £	Feb £	Mar £		Y/E transfers £	Closing balance £		
1. Ring-fenced A/Cs																	
Allotment account																	
- Income	36.42																

