

**Staverton Parish Council Meeting**  
**Wednesday 3 February 2021 at 7.15pm**

**To all Members of the Parish Council**

You are duly summoned to attend a meeting of Staverton Parish Council to be held via Zoom on Wednesday 3 February 2021 at 7.15pm for the purpose of transacting the following business.

*K Smith*

Karen Smith, Clerk to the Council

Date: 27 January 2021

Any queries should be addressed to the Clerk on [clerk.stavertonpc@gmail.com](mailto:clerk.stavertonpc@gmail.com)

The Public are welcome to attend via the following link:

<https://us02web.zoom.us/j/87645821598?pwd=SU9tMGJ1Q1hVLzVCK3V2Z1BpSGFldz09>

Meeting ID: 876 4582 1598

Passcode: 834892

One tap mobile

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**Public Forum**

A 15 minute session to allow parishioners to address the Parish Council. Members of the public may give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting. There will also be an opportunity for Parishioners to comment after the meeting has closed.

**AGENDA**

**03.02.01 To receive apologies and approve reasons for absence**

**03.02.02 To note declarations of interest and dispensations in items on the Agenda**

**03.02.03 Minutes**

To approve the Minutes of the Full Council Meeting and Planning Committee meeting held on 2<sup>nd</sup> December 2020 and of the Extraordinary Planning Committee meeting held on 13<sup>th</sup> January 2021

**03.02.04 District & County Councillor Report**

**03.02.05 To receive a report from the Court Room and Playing Fields Committee**

**03.02.06 To receive the NPSG Report on Neighbourhood Plan**

**03.02.07 Highways**

- a) To receive the Highways report and review any outstanding lengthsman work
- b) To review and agree terms for the Lengthsman Contract and initiate tender process for 2021/22
- c) To consider a solution to the Newtake drain issue
- d) To consider how to address reduced road speed limits and/or traffic calming measures in the Parish

- 03.02.08 Finance**
- a) To receive the financial report to January 2021
  - b) To approve the monthly payments schedule
  - c) To approve the recommendation from the Finance Committee in regard to the 2020/21 Charity Grant awards – see Committee minutes from 20/1/21
  - d) To consider an alternative form of payment for one-off expenses
  - e) To approve the Internal Auditor Contract for 2020/2021
  - f) To review the PC insurance needs in preparation for the current LTA ending on 31<sup>st</sup> May 2021
- 03.02.09 Allotments**
- a) To receive the Allotment Report
  - b) To consider a costings proposal for a shed to house a communal lawnmower
- 03.02.10 Woolston Green & Staverton Playgrounds**  
To note reports on the Playgrounds and agree any necessary remedial works
- 03.02.11 Grasscutting**  
To note an addition to the Schedule for 2021 onwards – gully clearance on P13 will be undertaken annually in October at a cost of £45 (to be covered by P3 Funds)
- 03.02.12 Parish Paths**
- a) To receive an update on Parish Paths
  - b) To consider toad mitigation measures in relation to Path 13 drain
  - c) To discuss remedial works to Bumpston Well
- 03.02.13 Riverside Walk and Riverbank**
- a) To receive an update on riverbank erosion works
  - b) To note British Canoeing have signed off the SLA for the landing stage
  - c) To agree a proposal for new timber signage on the Riverside Walk at a total net cost of £140 for two new signs
- 03.02.14 To receive an Update from Totnes Rural Area Youth Engagement (TRAYE)**
- 03.02.15 Sustainable Staverton**
- a) To receive a report from Sustainable Staverton
  - b) To debate the Motion to Support the Climate and Ecological Emergency Bill
- 03.02.16 To receive an Update from Staverton Emergency Co-ordination Group (SECT)**
- 03.02.17 Riverford Community Engagement**
- a) To note that the 2020-21 donation for the purpose of community projects has been received from Riverford and that the Clerk has informed the Monitoring Officer
  - b) To agree the allocation of this 2020-21 money within the Parish.
- 03.02.18 Parish Council Admin**  
To note the clerk has been enrolled into the LGPS from 1/2/21.
- 03.02.19 Wild Clematis in Parish Hedgerows**  
To receive an update from Cllr Warren regarding the view of the County Ecologist

- 03.02.20 To receive an Update on Dartington AONB Proposal**
- 03.02.21 Staverton Wildlife Conservation Society (SWCS)**  
To consider a request from SWCS to open up an access to the boardwalk through the fence from the tennis court
- 03.02.22 Correspondence**  
Letter from Fairtrade regarding support for its goals  
Email from the Youth Mental Health Foundation in Ashburton
- 03.02.23 Councillors Reports and Items for Future Agenda**  
An opportunity for Councillors to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 03.02.24 Date of Next Meeting**  
To confirm the date of the next meeting which is scheduled for Wednesday 3<sup>rd</sup> March 2021. This will be a virtual meeting, unless publicised otherwise nearer the time.

**OPPORTUNITY FOR PARISHIONERS TO COMMENT**