

Monthly Finance Report

2022/23

Staverton Parish Council

All figures net of VAT

A. EXPENDITURE FROM PRECEPT

Parish Property Costs

	Apr £	May £	Jun £	Jul £	Aug £	Sep £	Oct £	Nov £	Dec £	Jan £	Feb £	Mar £	YTD £	Budget £	Spent %	Remain £	NOTES
Building insurance													-	0		0	
Playgrounds: inspct etc													-	440	0%	440	
Grass cut - PlayGr etc													-	1,120	0%	1,120	(Total grass £1535, but £170 = P3 and £245 =
Lengthsman services	340												340	1,600	21%	1,260	
	340	-	-	-	-	-	-	-	-	-	-	-	340	3,160	11%	2,820	

Donations & Subscriptions

SLCC - advice to clerk													-	130	0%	130	
DALC - advice to council													-	162	0%	162	
Parish News subs													-	13	0%	13	
TRAYE													-	1,500	0%	1,500	
Charity Grants Awarded													-	1,000	0%	1,000	
	-	-	-	-	-	-	-	-	-	-	-	-	-	2,805	0%	2,805	

Administration Costs

Public liability / Bank													-	554	0%	554	On 3 year LTA
Clerk Salary Costs	638												638	7,847	8%	7,209	
Pension - SPC Conts	134												134	1,656	8%	1,522	
Mileage Exp - Clerk	19												19	400	5%	381	
Clerk home office charge	26												26	312	8%	286	
Phone/Internet													-	0		0	
Stationery, postage etc	18												18	240	7%	222	
HR support													-	0		0	
Audits / payroll costs	66												66	450	15%	384	
Rents for meetings													-	120	0%	120	
Chair's allowance													-	160	0%	160	
Councillors expenses													-	50	0%	50	
	902	-	-	-	-	-	-	-	-	-	-	-	902	11,789	8%	10,887	

Miscellaneous

Contingency	56												56	1,150	5%	1,094	
Communication expenses													-	75	0%	75	
	56	-	-	-	-	-	-	-	-	-	-	-	56	1,225	5%	1,169	

Total External Expenditure

	1,298	-	-	-	-	-	-	-	-	-	-	-	1,298	18,979	7%	17,681	
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Transfers to Reserves

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD	Budget	Spent	Remain	
IT fund													-	200	0%	200	
Election reserve													-	510	0%	510	
Training fund													-	140	0%	140	
Playground fund													-	615	0%	615	
Tree survey reserve (3 yrs)													-	120	0%	120	
Phone Box / Defibrill Maint													-	130	0%	130	
	0	0	0	0	0	0	0	0	0	0	0	0	0	1,715	0%	1,715	

LESS Income

Allotment admin charge													0	260	0%	260	
Misc income	13												13	0		-13	
	13	0	0	0	0	0	0	0	0	0	0	0	13	260	5%	247	

Net Expenditure from Precept

	1,284	0	0	0	0	0	0	0	0	0	0	0	1,284	20,434	6%	19,150	
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B. RESERVES BALANCES, EXPENDITURE AND ADDITIONS

RESERVES MOVEMENTS (Income positive, spend negative)

Forecast Forecast

	Opening balance £	Apr £	May £	Jun £	Jul £	Aug £	Sep £	Oct £	Nov £	Dec £	Jan £	Feb £	Mar £	Tot Inc - spend £	Y/E transfers £	Closing balance £
1. Ring-fenced A/Cs																
Allotment account																
- Income														0		
- Spending														0		
Balance	2,946	0	0	0	0	0	0	0	0	0	0	0	0	0		2,946
P3 Reserves																
- Income														0		
- Spending														0		
Balance	2,939	0	0	0	0	0	0	0	0	0	0	0	0	0		2,939
Climate Action																
- Income		150												150		
- Spending														0		
Balance	880	150	0	0	0	0	0	0	0	0	0	0	0	150		1,030
Neighbourhood Plan																
- Income														0		
- Spending		-612												-612		
Balance	714	-612	0	0	0	0	0	0	0	0	0	0	0	-612		102
Totals	7,478	-612	0	0	0	0	0	0	0	0	0	0	0	-612		7,016

2. PC Reserves

a) Specific Reserves

Election reserve	3,569													0.00	510	4,079	
Maintenance reserve	1,000													0.00	0	1,000	
Lengthsman reserve	1,023													0.00	0	1,023	
Playground fund	1,741													0.00	615	2,356	
IT fund	590													0.00	200	790	
Training fund	430	-85												-85.00	140	485	
Tree survey fund	400													0.00	120	520	towards triannual survey
Phone box & defib maint	130													0.00	130	260	Budgeted Nov 2021 but agreed no sep reserve in future
TRAYE	1,000													0.00	0	1,000	
Villages in Action	400													0.00	0	400	
Transp Fund for IT equip	508													0.00	0	508	Grant originally £400 for training/£100 for scanner DID NOT
Total specific reserves	10,791	-85	0	0	0	0	0	0	0	0	0	0	0	-85	1,715	12,421	

b) General reserve

Total PC Reserves	25,248	-85	0	0	0	0	0	0	0	0	0	0	0	-85	1,715	26,878
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Percentage of budget 124% 132%

Overall Total	32,726	-697	0	0	0	0	0	0	0	0	0	0	0	-697	1,715	33,895
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C. Grant / External Funding

Grant or external funding received

Riverford Donation	1,000													0	1,000	
DAA Grant														0		
	1,000	0	0	0	0	0	0	0	0	0	0	0	0	1,000		

Spending Grant funding

Riverford Grant Awards														0		
DAA Spend														0		
														0		
														0		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0		

Grant funding balance	Opening 140	1,000	0	0	0	0	0	0	0	0	0	0	0	1,000	Closing 1,140	
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(Op bal is £40 SCLF Grant rem re Feasibility Study and £100 remaining from 1st tranche Riverford Grant)

100 Riverford (after 20/21 allocs made)
40 SCLF re Feasibility Study