

Bank Reconciliation

Prepared by: Karen Smith

Name of smaller authority: **Staverton Parish Council**

17/05/2021

County area (local councils and parish meetings only): **DCC**

Financial year ending 31 March 2021

	Current Account £	Bus Bank Instant account £	TOTAL £
Balance per bank statements as at 31 March 2021:	29,895.86	-	29,895.86

Less: unpresented cheques at year end

Add: unbanked cash

Net balances as at 31 March 2021 (Box 8)	29,895.86	-	29,895.86
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The net balances reconcile to the Cash Book for the year, as follows:

Opening Balance 1 April 2020 (Prior year Box 8)	28,541.79
Add receipts	33,325.27
Less payments	31,999.19
Add unpresented cheque written off	27.99
Closing balance per cash book as at 31 March 2021	29,895.86
(must equal net balances above – Box 8)	

Difference -