

# Staverton Parish Council Meeting

## Wednesday 3 March 2021 at 7.15pm

### To all Members of the Parish Council

You are duly summoned to attend a meeting of Staverton Parish Council to be held via Zoom on Wednesday 3 March 2021 at 7.15pm for the purpose of transacting the following business.



Karen Smith, Clerk to the Council

Date: 24 February 2021

Any queries should be addressed to the Clerk on [clerk.stavertonpc@gmail.com](mailto:clerk.stavertonpc@gmail.com)

The Public are welcome to attend via the following link:

<https://us02web.zoom.us/j/83700179781?pwd=YlVlMlRZdDQraVMYtZFoRmEzU1plUT09>

Meeting ID: 837 0017 9781

Passcode: 703029

One tap mobile

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### Public Forum

A 15 minute session to allow parishioners to address the Parish Council. Members of the public may give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting. There will also be an opportunity for Parishioners to comment after the meeting has closed.

## AGENDA

- 03.03.01 To receive apologies and approve reasons for absence**
- 03.03.02 To note declarations of interest and dispensations in items on the Agenda**
- 03.03.03 Minutes**  
To approve the Minutes of the Full Council Meeting and Planning Committee meeting held on 3<sup>rd</sup> February 2021
- 03.03.04 District & County Councillor Report**
- 03.03.05 To receive a report from the Court Room and Playing Fields Committee**
- 03.03.06 To receive the NPSG Report on Neighbourhood Plan**
- 03.03.07 Highways**
  - a) To receive the Highways report
  - b) To consider the way forward with the 2021/22 Lengthsman Contract
- 03.03.08 Finance**
  - a) To receive the financial report to February 2021
  - b) To approve the monthly payments schedule
  - c) To review the PC insurance schedule (deferred from February)
  - d) To consider a grant donation of £225 to the Youth Mental Health Foundation in Ashburton

**03.03.09 To receive the Allotments Report**

**03.03.10 Woolston Green & Staverton Playgrounds**

- a) To note reports on the Playgrounds
- b) To consider replacement matting at Staverton

**03.03.11 To receive the Parish Paths Report**

**Interval Break – 10 minutes max**

**03.03.12 To receive a Report from Totnes Rural Area Youth Engagement (TRAYE)**

**03.03.13 To receive a Report from Sustainable Staverton**

**03.03.14 Butterwell at Bumpston**

To consider the maintenance of the Well at Bumpston

**03.03.15 Phone Box in Landscope – 2 years into Parishioner Project**

- a) To review the Phone Box
- b) To consider covering the cost of materials (paint stripper, brushes etc) to refurbish

**03.03.16 Website**

To review progress with website compliancy – GDPR & Accessibility

**03.03.17 Parish Council Admin**

- a) To agree to progress co-option to fill the vacancy left by Cllr Lawrence, if no request for poll is made by the deadline of Friday 5<sup>th</sup> March.
- b) To note that current legislation allowing the use of remote meetings expires 6/5/21; NALC are lobbying for government extension
- c) To consider the Annual Parish Meeting – date/theme/logistics
- d) To note deadline of 12/3/21 for current NALC Consultation on Model Design Code

**03.03.18 Request for PC Support in promoting Fairtrade in South Hams**

- a) To resolve to support the goals of Fairtrade
- b) To consider and agree to serve Fairtrade products at any meeting/events

**03.03.19 Correspondence**

Paper from Parishioner on Hedgerows - highlighting damage caused by flailing

**03.03.20 Councillors Reports and Items for Future Agenda**

An opportunity for Councillors to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**03.03.21 Date of Next Meeting**

To confirm the date of the next meeting which is scheduled for Wednesday 7<sup>th</sup> April 2021. This will be a virtual meeting, unless publicised otherwise nearer the time.

**OPPORTUNITY FOR PARISHIONERS TO COMMENT**