

Staverton Parish Council Meeting
Wednesday 5 July 2023 at the Court Room, Staverton
to follow Planning meeting which commences at 7.00pm

To all Members of the Parish Council

You are duly summoned to attend a meeting of Staverton Parish Council to be held at the Court Room, Staverton on Wednesday 5 July 2023 at appx 7.15pm for the purpose of transacting the following business.



Karen Smith, Clerk to the Council

Date: 29 June 2023

Any queries should be addressed to the Clerk on clerk.stavertonpc@gmail.com

Public Forum

A 15 minute session to allow parishioners to address the Parish Council. Members of the public may give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting. There will also be an opportunity for Parishioners to comment after the meeting has closed.

AGENDA

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| July 2023: 01 | To receive and approve apologies for absence |
| July 2023: 02 | To note declarations of interest and dispensations in items on the Agenda |
| July 2023: 03 | To approve the Minutes of the Full Council Meeting & Planning Committee Meeting held on 07/06/23 |
| July 2023: 04 | Councillor Monthly Reports <ul style="list-style-type: none">a) Allotments<ul style="list-style-type: none">• To approve purchase of replacement gatepost and consider installationb) Highways<ul style="list-style-type: none">• To consider the capital priority of reported issues on Sandy Lane• HATOC update: No waiting at any time being implemented on a reduced length (from what was advertised) of Huxhams Cross to Staverton Bridge• To note SWW works Memory X – Fursdon X anticipate closure 7-11 August 2023c) Parish Paths and Riversided) Playgrounds<ul style="list-style-type: none">• To consider alternative Playground Inspection Provider from September renewal |
| July 2023: 05 | Working Group Updates <ul style="list-style-type: none">a) Neighbourhood Planb) Sustainable Staverton |
| July 2023: 06 | To receive a report from Staverton Community Spaces (SCS) |
| July 2023: 07 | District & County Councillor Monthly Report (to include verbal update on TRAYE) |

July 2023: 08

Finance

- a) To approve the quarterly bank reconciliation April – June 2023
- b) To receive the monthly financial report to June 2023
- c) To note receipt of £100 Locality Grant for Riverside Supper expenditure
- d) To approve the monthly payments schedule, which includes the annual payment to TRAYE as budgeted
- e) To consider delegating the payment of Wicks' balancing invoice for the gates to the Clerk, anticipated @ £1933.80 net from original quote. (Cllr to confirm completion of works in Cllr Bloomer's absence.)
- f) To confirm the annual container rent to be invoiced this year
- g) To consider updating the gilt bars for the Chairmans Pendant - now or defer until end of current Chair's tenure

July 2023: 09

Co-option

- a) With roles being handled by a smaller council, to consider the policy of recruiting further non-voting members to spread workload

July 2023: 10

Admin & Correspondence

- Letter from Pension Regulator regarding Re-declaration of Compliance

July 2023: 11

Councillors Reports and Items for Future Agenda

July 2023: 12

To confirm the date of the next meeting which is scheduled for Wednesday 6 September at the Victory Hall, Landscope

OPPORTUNITY FOR PARISHIONERS TO COMMENT