

Minutes of the Neighbourhood Plan Steering Group (NPSG)

Tuesday 14th June 2022 7.30pm (via Zoom)

Present: NPSG Members: Alison Alexander (Chair), Mike & Cheryl Loverock, Ian Catherall and Ed Vidler

Attending: Karen Smith (Clerk) and one member of the public

1) Parishioners Time – Clarification over the Aecom Scoping Report was requested and given. The need for a Habitat Regulations Assessment (HRA) was also queried? The NPSG are of the view that the Scoping Report will indicate whether it is an SEA **or** HRA that is required.

2) Apologies – Bruce Thorogood, Tom Lowry and Andy Mogford did not attend.

3) Approval of Minutes – the minutes from 23/05/22 and the notes of the Inception Meeting with Aecom on 06/06/22 were approved.

4) Matters Arising – Alison has received an update re Duncan's replacement – dealt with under Communications below.

5) Declaration of Interests and Dispensations relating to particular Sites

- Alison Alexander (Chair) declared a financial interest in Site 8.
- Ian Catherall declared a financial interest in Site 4.

6) Finance

Grant funds of £2080 have been received from Locality to cover Lee's expenditure for revising and finalising the Plan and for final design/print by SHDC. The Technical Grant for the SEA/HRA will be handled by Aecom direct. Locality funding via Jacqi Hodgson of £400 for admin support has been approved, but is not yet received.

7) Communications

- Ryan has confirmed receipt of numbered maps and that Scoping Report will be with NPSG later this week.
- Alison has been able to confirm that Elliot Hayle is our new NP Officer at South Hams. He has offered to discuss the next steps - Alison will take forward and ascertain if he wishes to 'meet' the group.
- Confirmation of the NP Process was sought from Lee and is detailed on this meeting's agenda.

8) Considerations of Lee's work on the Reg 14 consultation response

- Pg 3 - para 3.6 should read 'isn't'. All references to Staverton Bridge as a secondary centre should be deleted.
- Pg 3 - aspiration f) – agreed Lee's suggested wording.
- Pg 19 - the NPSG do NOT intend to include a map of land affected by covenants. Reasons why were set out in Point 7 of 23/5/22 meeting notes. It was mentioned that Site 1 at Landscope does have a covenant. **Alison to advise Lee on all points.**

- Pg 19 – last comment - NPSG do not feel this is a big risk, as nowhere for development to go.
- Page 20 – comment re Evidence Paper. The group feel it is important to explain what they have tried and failed to do. It justifies the group did have a process and followed it through carefully. It isn't the case that the NPSG have just not allocated! Alison to tell Lee that they definitely want to keep the basic idea in regarding Staverton Bridge not being a settlement, but will word it less bluntly. **Alison to work on this.**
- Pg 21 – again NPSG are NOT providing a map.
- Pg 21 – final blue comment – Lee wants group to drop the small sites bit, but NPSG not going to drop.
- Pg 22 – group think should read SEA **or** HRA (not and)? Is this correct?
- Conclusion – blue comment in conclusion agreed.

Discussed whether Alison to amend WORD version of Draft Plan, or Lee? It was agreed that Alison and Cheryl will work together on the amendments (after 24/7). Alison to update Lee.

All copies of Draft Plan to be collected in from Churches/Pubs etc.

- 9) Date of next meeting** – It was agreed not to schedule yet. Comments on the Scoping Report will be handled by email, as agreed last meeting. Alison to advise if Elliot wishes to meet the group and then arrange meeting as applic.

The meeting closed at 8.25pm.