

## **Minutes of the Neighbourhood Plan Steering Group (NPSG)**

**Monday 11<sup>th</sup> April 2022 7.30pm (via Zoom)**

**Present:** NPSG Members: Alison Alexander (Chair), Mike & Cheryl Loverock, Tom Lowry, Andy Mogford and Ed Vidler

**Attending:** Karen Smith (Clerk)

**1) Parishioners Time** - No members of the public were present

**2) Apologies** – Ian Catherall and Bruce Thorogood

**3) Approval of Minutes** – the minutes from 24/01/22 and the notes of an informal meeting on 29/03/22 were approved.

**4) Matters Arising** – Alison still to liaise with Lee & SHDC (29/03/22 actions).

**5) Declaration of Interests and Dispensations relating to particular Sites**

- Alison Alexander (Chair) declared a financial interest in Site 8.
- Tom Lowry declared a personal, non pecuniary, interest in Site 21.

**6) Finance**

Ed sought assistance to determine next Locality grant required. Budget was agreed as follows: Admin x 6 meetings; Lee x 3 days; appx £400 for SHDC to revise Plan. In respect of Technical Grant, Ed will approach Duncan for estimate of Aecom costs to produce the specialised assessments required.

**7) Finish consideration of responses to pre reg 14 consultation**

The remainder of the comments made by the public and statutory consultees was edited live.

**Key points for the NPSG to action are noted here:**

- Amend Page 72 9.6 – ‘for these reasons land around Staverton has not been put forward for development by the landowners within the timescale of the Plan’.
- Ensure Aecom look at the Settlement Boundaries.
- Reference Para 9.2 Appendix 1 Sites Assessment – provide explanation for the Tables
- Mike to action new photo of Victory Hall, and Staverton from Church Tower (or discard?)
- Address Site 15 inconsistencies – update our Site Assessment. ‘While an easy area to access, the site has a challenging entrance with a narrow single lane track, which is shared with the public footpath.’ Site originally assessed high due to brownfield, but the merits of that were outweighed by the distance from a sustainable village. P49 to be amended in regard to Site 15 planning status – B1 consent for the development of office accommodation is an extant consent. (Seek written confirmation on this from Local Authority.) Group happy to speak to Site 15 owner, but noted opportunity not taken by owner at Pre-Reg 14 Open Days.
- Key to decide whether continue with ‘Point in Time’ assessments and explain the inconsistencies, or update the assessments. (Sites were originally scored on the basis of the peppercorn approach and several sites have since been excluded because the basis of the group’s approach was regarded unacceptable.)
- Address inconsistency between 5.4 and 8.3 – Appendix 2 Evidence Paper.

- It has already been agreed that grid of comments & responses will be published, once finalised. It remains to be decided whether to email personally each person who commented.

Alison to circulate edited draft copy of responses around group post meeting. All members to review and feedback any improvements to Alison.

#### **8) Consideration of Duncan's response**

The initial consensus was that Duncan's response was negative and unhelpful, evidencing no movement towards the group's aims. Members were dispirited and reflected that if they followed Duncan's recommendations in full this would almost negate the whole exercise.

The group have taken on board comments made by both Duncan & Parishioners to make the Plan clearer in places and modifications will be made, but the group were not minded to re-write (along lines Duncan). The NPSG maintain that the Plan presented reflects the views of the Parish, which was the group's aim. The next meeting will address the detail of Duncan's response and agree how to proceed.

#### **9) Date of next meeting – Monday 25<sup>th</sup> April, 7.30pm (zoom). All to look at Duncan's response in detail and feedback comments to Alison ahead.**

The meeting closed at 9.05pm.